**Business Meeting Minutes**

Tuesday, May 28, 2024 ~ 1:30pm – 3:30pm

Location: JSC - 219 (For Senators & Guests) / Hybrid (For Guests) Zoom Link

**Preliminaries**

1. Call to Order 1:34

2. Parliamentarian Procedure Update

3. Approval of Agenda

*1st – Susan Hoang - motion to add agenda item*

*2nd – Darren Hostetter*

*Move SEAP report to after special repot*

*1st – Steven Bautista*

*2nd – Susan Hoang*

*Affirmation LHE Distribution*

1. Introduction of Guests (if any)

*Tommy Strong – business division*

1. Public Comments – Limited to 3 minutes per person and 10 minutes total

*Merari Weber – please include CEC part-time in emails for all SAC*

*Jennie Beltran – Part-time senator election opened today. Closes June 5th. Union election for president and part-time rep.*

1. Approval of Minutes
2. May 14,2024

*1st – Reza Mirbeik*

*2nd – Jennie Beltran*

*Abstain – Susan Hoang*

*Approved*

**Reports**

1. **Officers**
2. President Claire Coyne

*Will be working over the summer on faculty prioritization. Discussed district wide $720 million bond presentation, budget, BOT committee and District Council. AR’s are recommendations that can be rejected by Admin, but I have brought some of these issues to the Board including the cameras. H-Building (looking for vacant space for faculty) and C-Building (facilities requests have been approved).*

*Darren Hostetter – a few things have been resolved but still concerns about plumbing concerns*

*Concerns about A-building occupants being affected in the move. Still looking for Recruitment Committee and posted agenda request data. Senate Retreat will take some time to discuss equivalencies and what faculty need to know during hiring committees*

*Kelvin Leeds – Union still getting complaints about HR taking a long time to hire and that has results in failed searches*

*Will send out a Senate President Evaluation for faculty.*

1. Vice President Culture and Engagement Amberly Chamberlain

*Thank you for the conversations with all the chairs and update on the chair handbook. On pause because of upcoming contract negotiations, working on dual enrollment over the summer, & have sashes for distinguished faculty for many years.*

1. Vice President Community Operations Merari Weber

*Update to Academic Dues, Donations, Scholarships, and Awards for Excellence Honorariums, by-laws committee, & distinguish faculty*

*Christina Axtell – Last name should be Martinez*

1. Historian Andrew Barrios

*Open to being added to the Academic Senate evaluation. Appreciates and encourages the use of the agenda request form on the Senate website.*

1. **Standing Committee Chairs**
2. Curriculum and Instruction Council Madeline Grant

*Thank you to Claire, Vice Chair, Department Chairs – updates on CIC*

1. DE Advisory Jaki King

*Thank you for Merari, stepping down as DE coordinator, Jose Lopez-Mercedes will take over*

1. Intersectionality, Race and Social Justice Advisory IRSJ Representative

*Annie Knight – having last meeting of IRSJ*

1. **Participatory Governance Co-Chairs**

*Jason Huskey – Facilities – review presentation – EOC Tabletop active shooter training, district employees are disaster service worker*

*Claire Coyne – the exercise is off contract and all faculty would be affected by that situation. Will be talking to Chancellor about when these exercises take place*

*Merari Weber – can non-credit calendar also be considered?*

*Severa faculty are able to attend the exercise*

*Amberly Chamberlain - PD – workshop on building schedules this Friday, look at eblast, make sure your adjunct faculty are aware of PD opportunities, make sure you put in your FlexCredit asap*

**Special Reports**

1. SAC ASG Anaely Guadarrama

*Event with destressing bubbles, coloring, and food. 11-1pm in front of Neally Library – will have school supplies for finals*

1. SCC Academic Senate Mike Taylor

*AI tools for faculty – how AI can be used in the classroom, but there has been pushback, approved PD calendar for fall, passed 3 resolutions: dual enrollment, endorsed SCC Ed. Master Plan, Waste and Waste Water apprenticeship. Mike Taylor is stepping down from Senate*

1. FARSCCD Kelvin Leeds

*When off-contract, you are not required to work. When asked to work off contract, you don’t have to but if you do then you should ask for compensation. Presidential and Part-time elections happening soon. Part-time are receiving reimbursement for healthcare, planning summer retreat at beginning of August, in the process of address the camera issue*

*Madeline Grant – Friday Zoom session on benefits 9-11am*

*Amberly Chamberlain – put it on Eblast. Cameras: dance/theater must change outfits in spaces where cameras could potentially be located*

*Claire Coyne – unmarked cameras can be used in any spaces during investigations*

1. SEAP Support and Next Steps

*Thank everyone for their support and looking to put a larger team together. Would like staff to also be facilitators*

*College Council – request for director of special programs*

*Claire Coyne – will the director and clerk positions help with the goals of SEAP?*

*Chantal Lamourelle – recommendation to have faculty (equity goal) facilitators and then administrative help. Open to discussion about these positions before director and clerk positions. Need a team for this work.*

*Susan Hoang – would you support an administrative clerk position?*

*Chantal Lamourelle – one clerk and 5 faculty facilitators would be helpful*

*Madeline Grant – a secretary/clerk can’t report to faculty and may be worth thinking of a structure that supports faculty and students (faculty goal facilitators)*

*Chantal Lamourelle – any recommendations for reasonable about of LHE?*

*Madeline Grant – Model SCC and entertain the idea of bringing positions like this to the Senate*

**Old Business – Action Items – Second Reading**

1. Resolution S2024.05 Support the Offering and Maintaining Jennie Beltran/Louise Janus

of Santa Ana College Native History Courses

*Changes from first draft: second whereas = /Anthro, first resolved = multiple modalities.*

*Motion to approve with changes*

*1st – Merari Weber*

*2nd – Susan Hoang*

*Merari Weber – can we approved by acclimation?*

*Approved by acclimation*

1. Resolution S2024.07 Support Satisfactory Academic Progress (SAP) Claire Coyne

Language for all Syllabi

*Motion to approve*

*1st – Ann Cass*

*2nd – Ben Hager*

*Ben Hager – is it confusing to have timeframe and 150% required for units?*

*Ann Cass – the timeframe is whatever it takes for a student to complete 150% of there program*

*Approved*

1. Resolution S2024.11 Adopt Recommended Revised GE Plan 1 Madeline Grant

*Motion to approve*

*1st – Louise Janus*

*2nd – Kim Smith*

*Ann Cass – will it be called Plan 1?*

*Madeline Grant – yes, to differentiate from Plan A. CalGetC will be Plan 2*

*Approved*

1. Approval and Adoption of SAC Academic Senate Logo Claire Coyne

*Darren Hostetter – increased the size of the plus sign, adjusted the details of quil*

*1st - Susan Hoang – move to approve*

*2nd - Amberly Chamberlain*

*Discussion about details on logo*

*1st Susan Hoang – motion to approved with suggestions*

*2nd Merari Weber*

*Motion to extend meeting to complete agenda*

*1st – Christina Axtell*

*2nd – Annie Knight*

**Old Business – Discussion**

**New Business – Action Items - First Readings**

1. Resolution S2024.12 Support the Establishment of SAC

Data Committee Claire Coyne

*Move to waive first reading approve*

*1st – Reza Mirbeik*

*2nd – Christina Axtell*

*Approve*

**New Business**

1. Affirmation of Junior Senators Claire Coyne

*Affirmed*

1. Affirmation of At-Large Appointment for Fall 2024 Claire Coyne

*Affirmed*

1. Affirmation of Participatory Governance Faculty Co-Chair Positions Claire Coyne

*Affirmed*

1. *Affirmation of LHE Distribution*

*Affirmed*

*Have also made recommendations for LHE allocations for Senate President and CIC for summer and intersessions*

1. SEAP Support and Next Steps Chantal Lamourelle

**Announcements/Upcoming Events**

Fall 2024 Senate Retreat Wednesday, August 14

**Adjournment** 1:36pm

**Future Business:**

Faculty Emeritus Status

Minimum Qualifications, Equivalency & Serving on a Hiring Committee